

**THE OTAGO BRIDGE CLUB  
MEETING OF THE MANAGEMENT COMMITTEE HELD IN THE CLUBROOMS  
ON TUESDAY, 26<sup>th</sup> MAY 2015**

**PRESENT:** Margaret Perley, Nina Hewitt, Alison Giller, John Yates, Pat Dickson, Beth Harman and Marion Dent

**APOLOGIES:** Apologies from Paul Hudson and Alec Weavers were received and accepted.

**CONFIRMATION OF MINUTES OF 28<sup>th</sup> APRIL 2015 MEETING:**

These had been circulated to members prior to the meeting and are taken as read..

**Amendment:** Beth Harman asked that as she has completed two grant applications, the sentence regarding grant application sent be amended to read: An application for a grant to help with roof repairs, paintings and flashings has been sent to Otago Community Trust and an application for the treasurer's salary sent to COGS. With this amendment it was agreed that the April meeting minutes be confirmed and signed as a true and correct record. *Beth Harman/John Yates*

***MATTERS ARISING:***

- (a) **Treasurer's Job Description:** This is still a work in progress.
- (b) **Grant Applications:** Using tablets for bidding rather bidding boxes was discussed. Beth Harman is still working on a grant application for bidding boxes. Beth attempted to talk to the DCC about money for promoting development of the bridge club but was told we do not meet their criteria.
- (c) **Defibrillator and First Aid Training:** The first session will be held on 2<sup>nd</sup> June at 5.30 p.m. and will be for management committee, directors and convenors. The second session will be held on 9<sup>th</sup> June and will be available to interested club members. Sessions will last 40 minutes to an hour.
- (d) **Insurance:** Beth Harman has received a quote from Rothburys Insurance Brokers which is marginally cheaper and gives slightly more cover than the current insurance package which was organised through NZ Bridge and their brokers, Rosser Underwriting.

Mike Ferrari organised a new valuation which comes in at \$2,150,000. The old valuation was \$1,582,000, a difference of \$568,000.

There was discussion on whether to stay with the NZ Bridge organised insurance policy or move to the company organised by Rothburys Insurance Brokers. After much deliberation it was decided that the current insurance policy is not the best option. It was moved by *Margaret Perley and seconded by John Yates* that as we have reviewed the current building insurance policy, had a revaluation of the building done and based on that valuation and review of the options, we move to a full reinstatement policy organised with Vero through Rothburys Insurance Brokers. All agreed unanimously.

- (e) **Unfinancial Club Members:** Those people who still have not paid their subscription will be contacted personally to see if they want to continue to be club members.
- (f) **Volunteers List:** This has been updated and some changes have been made. Elaine McDonald has resigned from organising advertising in the programme book and we need someone new for this task.. Nina Hewitt is the contact person for people transferring from other clubs and Alison Giller is the contact person for new members through the classes. The list will be displayed on the wall in the committee room and also on the notice boards in the playing rooms.

Reimbursement payments/honorarium given to volunteers should be reviewed annually. All directors have been paid the same amount whether or not they are qualified. This is wrong as qualified directors should be receiving \$40.00 and unqualified directors \$30.00.

It was moved by *John Yates and seconded by Pat Dickson* that the list of honoraria and reimbursement payments made be circulated and instituted forthwith. The list will operate until 30<sup>th</sup> June 2016 and after that will be reviewed annually by the Management Committee. The motion was passed by unanimous agreement.

### **CORRESPONDENCE:**

Inwards: Letter from Vivienne Cowan listing concerns she has about dealing machines and some of the cards currently being used.

Arising: After discussion it was decided to hand this matter over to the Playing Committee who are currently investigating the purchase of new cards.

Outwards: Nil

Arising: Nil

### **SUB-COMMITTEE REPORTS**

**FINANCE:** John Yates reported that there have been two meetings of the Finance Committee since the last Management Committee meeting, the second meeting being held to discuss the proposed budget for consideration at tonight's meeting.

*John Yates proposed that the budget as approved by the Finance Committee be accepted by the Management Committee as the budget for the coming year. This was seconded by Beth Harman.* Detailed discussion followed with several questions being answered by John and Beth. The motion was put to the meeting again and the motion was passed by unanimous agreement.

John Yates suggested that the bridge club move to on-line banking to enable us to move away from cheques and the payment of cheque duty. It would also be better as the people receiving the cheques would not have to pay the 35c cheque fee. The only drawback is that we would need to change to a business account. It was *moved by John Yates, seconded by Margaret Perley* that we move to on-line banking with the ANZ Bank as soon as possible. The motion was passed by unanimous agreement.

John thanked Beth Harman for the work she has done on insurance for the building and Mike Ferrari for his work in obtaining the valuation for insurance purposes.

The Management Committee thanked John Yates for all his work in preparing the budget.

### **Repairs and Maintenance:**

**(e) Painting of toilets:** This has been finished and the painter has also finished painting the window sills.

**(b) Beam:** We are still waiting for Lyndsay McGrannachan of Hanlon & Partners to advise us in writing what needs to be done with the beam.

(c) **Car park lines:** It has been found that at the back of the building some of the car park lines are actually on land owned by the DCC so we need to rethink what we are doing. Alec Weavers will work on this problem when he is back from overseas.

(d) **Foyer:** We have to consider what we are trying to achieve. Committee members to give Margaret Perley their thoughts. It was decided that we should get suggestions from a couple of interior decorators before making any decisions.

**PLAYING COMMITTEE:** Nina Hewitt reported that the Playing Committee has concerns about the low number of people playing in the qualifying rounds for the club pairs championships and also about the low number of people attending on Thursday nights given the size of the open division. There is now an even number of teams in the teams competition. Dennis McCaughan has been investigating bulk ordering of cards with other clubs but this is a long term project as we do not need to order more cards for a while. Bidding boxes are still being considered. Some clubs are now using tablets which have the capability of being used for bidding so tablets will be investigated further. This is a new technology so perhaps we should wait until it has been proven and teething problems overcome. Nina will ask a friend in Timaru Club how they find them.

\$5,000.00 is being sought as a contingency fund for playing expenses but \$2,000.00 is the amount allowed for in the budget. Any extra expenditure would have to go back to the Finance Committee for permission.

**DEVELOPMENT COMMITTEE:** Alison Giller reported that all the learners now have name tags. The seminar which was postponed because of the weather will be held in spring time when the weather is better. There are 7 or 8 tables of learners on a Wednesday night and 4 or 5 on Friday mornings and the feedback is very positive. Helpers are still needed. Philip Noye is doing a great job with the lessons, also Judith Smeijers with her database of learners' details. There will be no Development Committee meeting in June as Alison will be away for most of the month.

## **OTHER REPORTS**

(a) **Regional Committee:** There has been no report from the recent Regional Committee meeting.

(b) **NZ Bridge:** Nil

## **MEMBERSHIP**

(a) **New Members:** Helen Watson

(b) **Resignations:** David Joseph

(c) **Seating Rights:** Seating rights and a disability care park for Pauline Lowe were approved

(d) **Deaths:** Nil

## **GENERAL BUSINESS**

(a) **Security** Nina Hewitt is now advising the security company when the rooms are being rented out and they should also be advised when tournaments or other events are being held.

(b) **Masters Games decision:** The registration fee to play in the Masters Games is \$70 to \$80 and

then there is the table fee of \$8.00 to pay so there are very few entries. People who are participating in other Masters Games events do not support bridge as they are often attending other functions. The Playing Committee recommend that we do not hold the event and the Management Committee agree. Mignon Pickwell, who organises the Masters Games bridge, will be advised.

**(d) Complaint:** Dennis McCaughan has advised the Management Committee that the complaint received from a club member was unable to be resolved. The Management Committee has formally passed the complaint on to the Disputes Committee.

**(e) Earthquake Assessment:** Some club members have been very keen on getting an assessment of the building's earthquake compliance. There has been a change in Government policy with the recent announcement that it is now not considered to be an issue for Dunedin so there is no need for us to spend \$1,000 to \$2,000 on an assessment at this time.

#### **CLOSURE:**

As there was no further business, the President thanked the members for their attendance and closed the meeting at 7.10 p.m.

#### **NEXT MEETING**

The next meeting will be held on 23<sup>rd</sup> June 2015.

**Confirmed**..... **Date:**.....